

The Willow Centre -Primary Behaviour Support Service



The Willow Centre
Mobbsbury Way
Stevenage
SG2 0HL

Is managed and operated by

Peartree Spring Primary School
Hydean Way
Stevenage
SG2 9GG

Head Teacher- Mrs. Teresa Skeggs

URN: 117206

Overview

The Willow Centre is a Tier 4 of the DSPL2 Primary Behaviour Service.

The Lead school for DSPL2 is Peartree Spring Primary School.

The Lead School Head teacher is Teresa Skeggs

The Service Level Agreement (SLA) for The Willow Centre is held between

Integrated Services for Learning, Children's Services

and

Peartree Spring Primary School, Stevenage

The SLA relates to the agreement between Integrated Services for Learning, Children's Service and Education Support Centres/Academy covering the provision of providing primary behaviour services.

Purpose of Service

The purpose of this service is to fulfil the Local Authorities statutory duties in relation to 6th day provision for excluded pupils and pupils at risk of exclusion.

As a part of the Hertfordshire Behaviour Strategy, Primary Behaviour Services are commissioned to provide educational provision for pupils recognised by the Local Authority as at risk of permanent exclusion. This will

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include: Children Looked After and pupils with identified special educational needs, some of which may on occasions hold an Education, Health and Care Plan.

Hertfordshire County Council's Integration Team in collaboration with local Head Teachers will identify and place pupils that meet the Hertfordshire Behaviour Strategy Tier 4 criteria in the provision. This provision is funded from the High Needs Block and is for targeted specialist early intervention services for primary-aged pupils living in Hertfordshire.

Aims of the service

- To build capacity and skills in local mainstream schools, to prevent pupils from being excluded, adding value to mainstream schools' own provision and focus on pupils with high level needs.
- Provide high quality and appropriate short-term schooling for pupils who are either permanently excluded or at risk of permanent exclusion.
- Support the reintegration process back into mainstream schools or other suitable provision.

Dual Registration

All children attending The Willow Centre are registered as 'Subsidiary-Dual Registration' on Peartree Spring Primary School SIMS, with their Main School.

For all pupils who are dual registered where the Primary Behaviour Service is the subsidiary centre, the PBS must conform to the mainstream school's safeguarding policy/expectations and provide regular information as requested by the mainstream school, including:

- Detailed programme of study and outcomes
- Pupil timetable, any changes communicated
- Daily absence update
- Half termly Progress data

CPOMS

All safeguarding, behaviour and progress information is communicated through CPOMS, our electronic recording system.

As a minimum, two members of staff from the child's mainstream school will have access to The Willow Centre CPOMS account. One of these persons **must** be a Designated Safeguarding Person for the child's mainstream school.

The users will be immediately alerted to any incident updates on CPOMS,

In the event of an immediate safeguarding concern, one of the two DSPs from The Willow Centre will contact the mainstream school via telephone to update in addition to CPOMS recording.

Safeguarding and Policies

All members of staff at The Willow Centre are employed by Peartree Spring Primary School.

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All staff details are held on Peartree Spring Primary School's Single Central Record.

All members of staff at The Willow Centre are required to adhere to the Peartree Spring Primary School Safeguarding Policy.

Members of staff at The Willow Centre must follow Peartree Spring Primary School's policies, in addition to specific Willow Centre policies. The Willow Centre policies have been ratified by Peartree Spring Primary School's Governing Body and are available to view on The Willow Centre website.

All appropriate safeguarding checks have been undertaken for staff at The Willow Centre staff, as per KCSiE 2021 paragraph 310.

"Pupils attending alternative provision - Leaders to obtain written confirmation from the alternative provider that appropriate safeguarding checks have been carried out on individuals working at the establishment" (KCSiE September 2021, para 310).

Key Persons

Teresa Skeggs (Based at Peartree Spring Primary School)

Head teacher

Deputy DSL

Rebecca Newsome (Based at Peartree Spring Primary School)

DSL

Anna-Maria Giles (Based at The Willow Centre)

Provision Lead

DSP

SENCo

Step On Tutor

Step Up Tutor

First Aider

Emma Turner (Based at The Willow Centre)

Specialist Behaviour Teacher

DSP

Step On Tutor

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