

# WELCOME



## The Willow Centre

### Contact

The Willow Centre

Mobbsbury Way

Stevenage

SG2 0HL

**Tel:** 01438 233900

*(Peartree Spring Primary School office. Please ask to be put through to The Willow Centre)*

**Email:** [willowcentre@peartreespring.herts.sch.uk](mailto:willowcentre@peartreespring.herts.sch.uk)

**Website:** [willowcentre.org](http://willowcentre.org)

The Willow Centre is Tier 4 of the DSPL2 Behaviour Service.

The Willow Centre is managed by Peartree Spring School, Hydean Way, Stevenage SG2 9GG

## Meet The Team

**Mrs. T.Skeggs** – Head Teacher (Based at Peartree Spring)

**Miss A.Giles** – Provision Lead (Based at The Willow Centre)

**Mrs. E.Turner**- Specialist Behaviour Teacher (Based at The Willow Centre)

**Mrs. E. Green, Mrs. L. Knight Ms M. Chapman and Ms N. Gallagher**- Behaviour Support Practitioners

## Communication

It is essential that there is good communication between home, school and The Willow Centre. Staff are always available at the start or end of the day to discuss any concerns or share any incidents of progress.

Parents/Carers will be asked to sign a Home School Agreement before their child starts at The Willow Centre. This is to ensure consistency in support around the child.

## Times of The Day

The Willow Centre operates from 8.45am to 2.00pm five days a week.

Dependent on individual needs, children may attend on full or part-time timetables.

Children enter and leave The Willow Centre through the main entrance.

All children are expected to arrive by their agreed start time.

If your child arrives after their agreed start time, they will be marked as late. All attendance is reported to your child's mainstream school.

## Parking

Parking is available in the free car park in front of The Willow Centre. Please be mindful of any restrictions in place. The Willow Centre accepts no responsibility for loss or damage to vehicles parked in this car park

## Uniform

Children attending The Willow Centre must wear their mainstream school's uniform. They must adhere to their mainstream school's Uniform Policy.

**ALL ITEMS OF CLOTHING MUST BE CLEARLY LABELED WITH YOUR CHILD'S NAME**

## Footwear

In order to promote our nurturing ethos, children and adults are expected to remove their shoes when entering the building. Children must therefore come to each session wearing appropriate socks. Children may leave a spare pair of comfy socks at The Willow. These should be taken home to be washed at the end of each week.

## Outdoor Clothing

Come rain or shine, we will be providing engaging outdoor learning. Please ensure your child arrives at The Willow Centre with appropriate outerwear such as coats or sun hats.

## Snack Time

During our daily Snack Time, children will be offered a bowl of cereal or a piece of toast and a small glass of fruit juice or milk. Children may bring a fruit snack or cereal bar to eat (chocolate snacks are not permitted).

## Lunch Time

Our lunches are provided by the HCC kitchen at Lodge Farm Primary School. Children are offered a hot or cold sandwich choice or a jacket potato option. At the end of each day, children will be asked to select their

lunch choice for the following day. Children attending morning sessions only can take their lunches home with them. Please speak to a member of our team about eligibility for Free School Meals and lunch prices.

*If your child has any allergies or intolerances you think we may not be aware of, please speak to a member of the team*

### Water Bottles

Please also ensure your child brings a water bottle to The Willow Centre each day (no fizzy drinks please). All water bottles should be clearly labelled with your child's name.

